

**Policy for Assuring Section Bylaws Review and Revision
(11/25/2013, incorporating suggestions from the Executive Committee)**

Each section of the Mathematical Association of America (MAA) is expected to review and revise its bylaws once every ten years. After review is completed at the section level, the Committee on Sections also reviews any proposed changes (or lack thereof). The revised bylaws are then approved by the section membership and subsequently by the Board of Governors. This entire process should take no longer than 18 months (January, year n to August year $n+1$).

This decennial review process is essential for two reasons. First, it provides the section the opportunity to ensure that their practices are consistent with the bylaws by either reforming the practice or amending the bylaws. Second, the review process assures that section bylaws are compliant with current MAA policies and any legal requirements.

Therefore, each section will be given a 24 month window in which to complete this process. That is, if they miss having the bylaws ready for board approval at Mathfest, they are expected to have revisions ready at the following Joint Mathematics Meeting. If they fail to meet this deadline, their subvention payments will be forfeit in each year following until the bylaws revision process is completed. Exceptions may be granted by the chair of the Committee on Sections.